

# **Burbank Forum**

**Tuesday 1 June 2010**

**9.30 am**

**Burbank Community Centre**

## **A G E N D A**

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|-----|--|-------|
| 1.  | Introductions & Apologies  | 9.30  |
| 2.  | Minutes of Previous Meeting – Tuesday 4 May 2010                     | 9.35  |
| 3.  | Matters Arising  | 9.40  |
| 4.  | Community Safety Update Matters Arising                              | 9.50  |
|     | (i) Police Report  |       |
|     | (ii) Neighbourhood Watch Report                                      |       |
| 5.  | Resident Issues  | 10.00 |
| 6.  | Tackling Worklessness<br>Diane Martin, HBC Economic Development Team | 10.10 |
| 7.  | Break  | 10.20 |
| 8.  | Planning Aid – Kevin Lillie  | 10.30 |
| 9.  | Development Brief – Bridge Site – Tom Britcliffe                     | 10.50 |
| 10. | Resident Priorities Budget Report – Adele Wilson                     | 11.10 |
| 11. | Any other business   | 11.20 |
| 12. | Tuesday 3 August 2010 at 9.30 am in Burbank Community Centre         | 11.30 |



**Minutes of Burbank Forum  
Tuesday 4 May 2010 at 9.30 am  
Burbank Community Centre**

**Present**

Mike Gilbertson	Stranton Church (Chair)
Clare Clark	HBC Neighbourhood Manager
Adele Wilson	Regeneration & Planning HBC
Mary Mostert	Marina Resident
Maurice Brazell	Business Liaison Manager HBC
Alex Jones	ERS
Irene Cross	Neighbourhood Development Officer HBC
Norma Morrish	Burbank Co-op Shop
PC Mark Doherty	Cleveland Police
PCSO Howard kirk	Cleveland Police
Phillipa Wilding	Community Development Trainee
Rachel Short	Connected Care
Andrew Hughes	Community Safety Officer
Paul Nugent	One Voice, Three Rivers Rep
Andrew Thorn	BURT
Mohammed Hoque	Premiere Shop
Joanne Gaffney	Housing Hartlepool
Deborah Close	BURT
Peter Close	BURT
Jean Kennedy	Resident Representative
Julie Rudge	Resident Representative
Tracey Herrington	Community Network
Clive Hall	BURT
Amanda Gibson	BURT
Ruth Stoddart	Burbank Co-op Shop
Michael Dodds	Burbank Resident
Rob Smith	HBC Regeneration Officer

**Apologies**

Jan Brough	Head Teacher Ward Jackson School
Sue Skelton	Youth Service HBC
William Morrish	Burbank Men's Group
Cllr Jane Shaw	HBC
Cllr Hargreaves	HBC
Cllr Robbie Payne	HBC

**1. Welcome, Introductions and Apologies**

Mike opened the meeting and thanked everyone for attending. A round of introductions followed and the apologies were noted as above.

**Actions**

## **2. Minutes of the Previous Meeting – Tuesday 2 March 2010**

The minutes were agreed as a true record by the Forum.

### **3. Matters Arising**

**Transport Champion User Group** – Andrew reported that there is a possibility of re-routing one of the bus services to run in Burbank and this is being investigated and he will provide an update at a future Forum meeting and there was no update regarding bus services for the Marina during Tall Ships.

**Recycling Bin Hilda Walk** – Irene reported that after speaking to the recycling department they felt that a larger bin for this location was not necessary as all households have their own recycling facilities.

**Snow Plough Burbank Street** – Irene reported that in relation to snow ploughing the snow needs to be a certain depth and in this instance priority would be for the primary roads in the town.

**Ward Jackson School** – Mike reported that the decision for the school to become a voluntary aided school run by the church was delayed possible until December 2010 and this is due to London being unable to make a decision until after the General Election.

**Smell from NIRAMAX** – Adele reported that HBC Development Control Department, Environmental Agency are currently monitoring the smell from NIRAMAX and the Mayor is involved with the meetings.

Maurice informed the Forum that HBC are currently taking action against one company for having too much waste on site and that the Environmental Agency are looking to remove the licence from this company.

### **4. Community Safety**

#### **(i) Police Report**

PCSO Kirk tabled a police report for April 2010 which highlighted the following statistics.

Anti social behaviour	11 reports
Theft and handling	5 reports
Burglary	1 report
Violence against a person	1 report
Intelligence logs	25 reports
Stop checks in the area	36 reports

PCSO Kirk informed the Forum that two properties in Burbank had had a drugs warrant executed and four other properties have been searched.

#### **(ii) Neighbourhood Watch Report**

Clive explained that the next Neighbourhood Watch meeting was taking place on 19 May at 9.30 am in the BURT Office.

Andrew explained that he will no longer take any responsibility for trying to rectify the problems with the CCTV cameras on Burbank.

Clare explained that it had previously been agreed that the monitoring and maintenance for the CCTV cameras would be BURT's responsibility and suggested BURT contact Eurosecurity directly about the maintenance contract. Clare advised that HBC would be responsible for the data protection but before that can happen HBC need to see a copy of the minutes highlighting this information. BURT agreed to forward this information to Clare and identify a contact person from BURT.

Paul thanked Andrew for his work around the CCTV cameras.

### **5. Resident Issues**

Due to Andrew having to leave the meeting early the Forum agreed to agenda item 12 (ii) be brought forward.

Adele explained the budget reports which outlined the budget spend £20,573.87 for 2009/10 and the budget allocation of £22,136.95 for 2010/11.

Adele presented a commissioning form on behalf of BURT for a contribution of **£2,280.00** for a wide range of activities.

A discussion followed about other funding and Andrew confirmed that he had recently been unsuccessful with 2 other funding applications. Irene agreed to continue working with Andrew to help identify other funding opportunities.

Subject to monitoring requirements for 2009/10 funding **6 Forum members agreed to fund £2,280.00** and 1 Forum member against.

Paul commented about the maintenance issues within the Burbank Community Centre as the heating is not working and the blinds do not work.

Andrew reported that the play area in the community garden had had the grass cut but that the edges had not been strimmed. Clare to report.

Clive explained that the playbuilder work was underway in the community garden and asked if any staff could be funded through Play England funding as he had recalled reading this. Clare to investigate.

Clive asked if there was any progress with the alleyway closure in Staindrop Street. Clare advised that the delay is due to the land transfer from Housing Hartlepool.

Clive informed the Forum that the Community church has moved to Cromwell Street whilst the Havelock Centre is closed for refurbishment.

Peter reported that the MUGA lighting is still on after 9.00 pm. Irene to report.

Mary asked why the new lighting on the Marina had been changed from orange to white. Andrew Hughes advised that the white light provides better lighting in an area.

Clive/Pete

Irene

Clare

Clare

Irene

Norma welcomed Mohammed from the Premiere Shop to the meeting. Mohammed explained that he had suffered a burglary only 3 days after opening the shop and commented that there is no CCTV in the area and also requested a pedestrian crossing for Hucklehoven Way. Clare advised that the Forum had requested a crossing for Hucklehoven Way and this was currently being investigated.

## **6. ERS – Health Element Evaluation**

Alex explained that he is currently carrying out an evaluation on the health element fund and that he would like to speak with residents about the projects that have received funding. Members of the Forum agreed to speak with Alex during the break or after the meeting.

## **7. Central Investment Framework**

Rob explained that funding from One North East had been secured to put together the Central Area Investment Framework. The strategy aims to improve investment within the town and looks at connectivity of future projects.

Rob outlined possible future projects for the town:

- Relocation of Lynn Street depot to Burn Road
- Improving planning policy guidelines – this will help to protect businesses within Middleton Grange Shopping Centre
- Environmental improvements to Surtees Street and Lynn Street
- Designing Church Street and Stockton Road crossings

Rob confirmed that Crown House has been purchased by HBC and will be demolished and the site cleared within the next 6 – 8 weeks and in the short term this will be a car park. Future plans for the site could be a Business Incubation site which will hopefully encourage new businesses into the town.

## **8. St Georges Day Update**

Norma reported that the day had been a great success and enjoyed by everyone who had attended. Norma tabled a photograph of George and the papier-mâché dragon which she thanked the Central Correctors for making.

Norma also thanked Deborah Close and Anne Banks for the contribution of raffle prizes for the event.

Paul advised that there is a video and this will be shown at the Co-op shop on Wednesday 12 May at 11.00 am.

Andrew thanked Norma for her hard work.

## **9. Health Audit Update**

Rachel reported that the 2 rounds of door to door surveys in Burbank are complete and that the audio interviews are currently being typed. Rachel advised that there is a need for some help with the audio typing and funding is available to pay anyone who may be interested.

Rachel explained that focus groups have been held in Burbank Court and Avondene and an event was held in the Burbank Community Centre.

Rachel advised that she is currently investigating the possibility of the Health Audit team attending home visits with Health visitors.

Mary explained that Vicky Parnaby from MIND had contacted her about an event/focus group for Schooner Court and that she had asked her to contact the warden of the complex directly.

### **10. Update from Special Review Meeting – Tuesday 6 April 2010**

Tracey updated the Forum on the Review Meeting and highlighted the actions discussed at the meeting.

Clive asked about the scoring and why in some instances this had changed. Mike explained that the first column of scoring was the average score from the returned questionnaires and the second column of scoring was the agreed score from the meeting.

Clare highlighted the following action discussed at the Review Meeting to be included in the action table – the Forum to move to bi-monthly meetings to accommodate the need for sub groups such as the Multi Purpose Centre Steering Group and Neighbourhood Agreement Group.

Tracey

### **11. Priorities Budget Report**

Adele presented a commissioning form on behalf of the Burbank Media Group for a contribution of £1,094.00 for two newsletters in 2010/11 and publicity stands.

A discussion followed and the Forum suggested more pictures in future editions and up to date telephone numbers to be included. Clive complimented the group on their hard work.

**The Forum approved £1,094.00 towards the publicity project.**

Adele presented a commissioning form on behalf of Bridge Builders for a contribution of £660.00. **The Forum approved funding of £660.00 towards Bridge Builders.**

Adele presented a commissioning form on behalf of the Artrium Arts Project for £772.00. **The Forum approved funding of £772.00 towards the arts project.**

### **12. Multi Purpose Centre Update**

Norma commented that she felt that the Burbank resident's wishes for a new all encompassing centre had been pushed to the background and informed the Forum that she was arranging a visit to the Lisa Dixon Centre at Haswell if anyone wished to attend.

Clare explained that the purpose of the report was to inform the Forum about who is involved in the Multi Purpose Steering Group, the refurbishment of the Havelock Day Centre and the funding secured for the work. Clare explained that the refurbishment would meet some of the resident's wishes e.g. conference facilities, health provision and a bistro but not all aspirations due to funding restrictions.

Norma asked when the opportunity to meet the representative from Planning Aid would take place. Clare advised that she will arrange a special meeting with Planning Aid and Planning Officers.

Clare

A discussion followed about the Glass House and Norma requested that consultants from Glass House are invited to a future Steering Group meeting.

Clare / Ire

Paul commented that he had been invited to a HCIL meeting and they are requesting 2 Burbank resident representatives to be involved with their group. Norma is one representative and Paul is happy to act as the second representative.

### **13. Any Other Business**

Paul asked if there was any update on the Commemorative Garden. Irene reported that the second phase funding application was submitted in April and could take up to 8 – 10 weeks before any decision is known.

Paul explained that he has a new training project called Oasis and if anyone would like any further details they could contact him directly.

Paul explained that there is an animal rescue centre at Summerhill and there is an opportunity for volunteering or donations would be welcome.

### **14. Date & Time of Next Meeting**

Tuesday 1 June 2010 at 9.30 am in the Burbank Community Centre

# BURBANK NEIGHBOURHOOD FORUM

June 2010

**Report of:** ADELE WILSON, HBC REGENERATION TEAM

**Subject:** RESIDENTS PRIORITIES BUDGET 2010 -  
2011

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## 1 PURPOSE OF REPORT

To update the Forum on the current position of the Residents Priorities Budget for 2010/11 and to consider potential schemes for funding.

## 2 CURRENT POSITION

Total allocation 2010 / 2011	<b>£18,000</b>
Underspend from 2009 / 2010	<b>£262.13*</b>
TOTAL Funding	<b>£18,262*</b>
WNF target (Jobs and Economy/Lifelong Learning and Skills): 50%	£9,131

\*To be confirmed.

## 3 APPROVED SCHEMES

Project	Approved
Burbank Media Group	£1,094
Bridge Builders	£660
TOTAL	£1,754

## 4 SUMMARY

Total fund available	<b>£18,262</b>
Total fund committed	<b>£1,754</b>
Total remaining	<b>£16,508</b>